

Regina Public School Teachers' Association

11.3 Donations & Gifts

Area: Financial

Status: Approved

Approving body: Executive, AGM

Date of Approval: [Jan 9th, 2023 \(Executive\)](#), [May 8th, 2023 \(AGM\)](#)

Resources: Policy Committee Chair

Beliefs:

The RPSTA believes that there is value in providing gifts and donations to individuals or organizations in certain situations.

The RPSTA believes that providing gifts and donations supports the objectives of the Local Association by supporting the health and wellbeing of members.

The RPSTA believes that providing gifts and donations supports the objectives of the Saskatchewan Teachers Federation by promoting the cause of education and raising the profile of education.

Principles:

- Reasonable limits and guidelines should be established to regulate gifts and donations to support the decision-making of the Executive.
- Decisions related to gifts and donations have inherent reputational, financial and other risks and those risks should be managed by having clear policy.
- Transparency to members is paramount whenever the organization provides gifts or donations, regardless of the recipient.

11.3 Procedures:

Approval and Limitations of Gifts and Donations

- 11.3.1. The Executive is responsible for: identifying candidates who are deserving of receiving gifts or donations; and choosing appropriate gifts and donations.
 - 1.1. Gifts and donations shall be discussed and approved with a motion at an Executive Meeting. A gift or donation is appropriate for:
 - 1.1.a. Recognition, accomplishment, or achievement of members
 - 1.1.b. Thanks from the RPSTA
 - 1.1.c. Significant service to the RPSTA

- 1.1.d. Bereavement of members
- 1.2. Care should be given to avoid conflict of interest, or the appearance of conflict of interest, when selecting recipients of donations and gifts
 - 1.2.a. Donations or gifts should be disclosed proactively to the membership at the next meeting of Assembly, typically by the President
- 1.3. If a donation or gift is deemed suitable, it should meet the following guidelines:
 - 1.3.a. Not generally exceeding \$100
 - 1.3.b. Consideration should be given to the reputation and standing of the teaching profession
 - 1.3.c. Be non-partisan
- 1.4. The reputation of the organization is affiliated with the recipients of donations or gifts, therefore, care should be given when deciding who is to receive one.
 - 1.4.a. No politically affiliated individuals (ie: MLAs, MPs, etc.) or organizations (ie: think tanks, etc.) may receive gifts or donations.
 - 1.4.b. No individuals or organizations who actively or openly oppose the collective interests of the teaching profession may receive gifts or donations.
- 1.5. Prizes are recognized as being distinct from gifts or donations when they are given randomly or on the basis of a competition
 - 1.5.a. Committees may independently approve and provide prizes within their annual budget