

**Professional Community Days 2017-2018 ~ Elementary School**

There are six (6.0) Elementary Professional Community Days and one (1.0) Convention Day scheduled during the school year.

	October 6	December 1	January 26	February 16 Convention	March 9	May 18	June 15
<b>A M</b>	System In-service Community of Practice (150)	Staff Meeting (90) Preparation Time (60)	Staff Meeting (90) Preparation Time (60)		System In-service Community of Practice (150)	Staff Meeting (90) Preparation Time (60)	Staff Meeting (90) Preparation Time (60)
<b>P M</b>	Staff Meeting (90) Preparation Time (60)	Preparation Time (150)  Opportunity to Participate in a Community of Practice	Preparation Time (150)		Staff Meeting (90) Preparation Time (60)	Preparation Time (150)  Opportunity to Participate in a Community of Practice	Preparation Time (150)

There are two (2.0) Planning/Orientation/Administration Days and three (3.0) Elementary Professional Community Days scheduled during start up.  
There is one (1.0) Planning/Orientation/Administration Day scheduled during year end.

	August 28	August 29	August 30	August 31	September 1	June 29
<b>A M</b>	Staff Meeting (150) including Directors Address (may move) and Directed Planning (may move)	School-based Time Preparation Time (150)	Professional Learning (150)	Critical Professional Development & Professional Learning (150)	Staff Meeting (30) Preparation Time (120)	School-based Time Planning, Orientation, and Administration including Directed Planning
<b>P M</b>	School-based Time Preparation Time (150)	School-based Time Preparation Time (150)	Preparation Time (150)	Critical Professional Development & School-based Time Planning, Orientation, and Administration	Preparation Time (150)	School-based Time Preparation Time (150)

Elementary School Progress Reports for Kindergarten – Grade 8 cut off and distribution dates are as follows:

- Prekindergarten – Grade 8 Term I: January 30 (cut-off for data entry) and February 1 (print and send home)
- Prekindergarten Term II: TBD
- Kindergarten – Grade 8 Term II: June 22 (cut-off for data entry) and June 28 (print and send home)

Schools are asked to follow/honor schedule colored in red. If schools reschedule white, schools must adhere to the minutes allocated guidelines outlined in the chart above, especially preparation time. Note that staff may be required to attend Critical Professional Development highlighted in green.

In the end, the total minutes allocated across the 9.0 Elementary Community Days must adhere to the following guidelines:

- Staff Meetings: 720
- Professional Learning: 300
- Preparation Time: 1380

And, the total minutes allocated across the 3.0 Planning/Orientation/Administration Days must adhere to the following guidelines:

- Start-Up Preparation Time: 450
- Year-End Preparation Time 150

**Professional Community Days 2017-2018 ~ High School**

<b>August 28 August 29, and August 30</b> <b>Staff Meetings, Planning, Preparation, and Professional Learning Days</b>	<b>February 16</b> <b>Convention</b>	<b>August 31, September 1, October 6, December 1, March 9, May 18</b> <b>System in-Service, Staff Meetings, Planning, Preparation, and Professional Learning Days</b>
<p>Of the above days, any combination of minutes/half days/full day for a total of 1.0 day/300 minutes must be Preparation Time. Of the above days, any combination of minutes/half days/full day for a total of 0.5 day/150 minutes must be School-Based Professional Learning.</p> <p>August 28  - AM Staff Meeting and School-Based PD &amp; Director Address and Directed Planning  - PM</p> <p>August 29  - AM Preparation Time  - PM Preparation Time</p> <p>August 30  - AM Critical Professional Development  - PM Critical Professional Development</p>		<p>Of the above days, any combination of minutes/half days/full days for a total of 2.0 days/600 minutes must be School-Based Professional Learning. Of the above days 1.0 day/300 minutes must be System In-Service.</p> <p>August 31  - AM Staff Meeting and School-Based PD ~ Engagement  - PM</p> <p>September 1  - AM Staff Meeting and School-Based PD ~ Advisory  - PM</p> <p>October 6  - AM System In-service Communities of Practice and Grade/Role/Subject-alike PD  - PM Staff Meeting and School-Based PD</p> <p>December 1  - AM Staff Meeting and School-Based PD  - PM Learning and Core Leader Meeting and Professional Learning &amp; Opportunity to Participate in a Community of Practice</p> <p>March 9  - AM System In-service Communities of Practice and Grade/Role/Subject-alike PD  - PM Staff Meeting and School-Based PD</p> <p>May 18  - AM Staff Meeting and School-Based PD  - PM Learning and Core Leader Meeting and Professional Learning &amp; Opportunity to Participate in a Community of Practice</p>
<b>June 25, June 26, June 27, June 28, and June 29</b> <b>Staff Meetings, Planning, and Professional Learning Days</b>		<b>January 26 Preparation Day and January 29 Turn Around Day</b> <b>Preparation and Turn Around Days</b>
<p>Of the above days, any combination of minutes/half days/full day for a total of 0.5 day/150 minutes must be School-Based Professional Learning</p> <p>TBD: Directed Planning  AM Critical Professional Development  PM Critical Professional Development  Graduation Ceremonies</p> <p>June 25  - AM Core Leader Meeting and Professional Learning</p> <p>June 26</p> <p>June 27</p> <p>June 28  - AM Reports Cards and Awards Ceremony</p> <p>June 29</p>		<p>Of the above days, any combination of minutes/half days/full day for a total of 1.0 day/300 minutes must be Preparation Time</p> <p>January 26  - AM Preparation Time  - PM Preparation Time</p> <p>January 29  - AM Critical Professional Development &amp; Staff Meeting and School-Based PD  - PM Critical Professional Development &amp; Staff Meeting and School-Based PD</p>

High School Progress Reports go to parents/guardians on/near

- Semester I: October 16 – 1<sup>st</sup> reporting period, October 19 – 3 way conferences, November 27 - 2<sup>nd</sup> reporting period, and January 30 – Final reporting period
- Semester II: March 19 – 1<sup>st</sup> reporting period, March 22 – 3 way conferences, May 7 – 2<sup>nd</sup> reporting period, and June 28 – Final reporting period

High School Final Assessment and Credit Recovery Schedule

- Semester I: January 22, January 23, January 24, and January 25
- Semester II: June 19, June 20, June 21, and June 22

Schools are asked to follow/honor schedule colored in red. If schools reschedule white, schools must adhere to the minutes allocated guidelines outlined in the chart above, especially preparation time. Note that staff may be required to attend Critical Professional Development highlighted in green.