

Last Edited June 6, 2022

## 2022-2023 Elementary School Staff Development Days

AUGUST 29	AUGUST 30	AUGUST 31
<b>A.M.</b> <ul style="list-style-type: none"> <li>School-Based Time (150) Planning, Orientation, &amp; Administration</li> </ul>	<b>A.M.</b> <ul style="list-style-type: none"> <li>Staff Meeting (90)</li> <li>School-Based In-Service (60)</li> </ul>	<b>A.M.</b> <ul style="list-style-type: none"> <li>System In-Service (60) Diversity Training</li> <li>Preparation Time (90)</li> </ul>
<b>P.M.</b> <ul style="list-style-type: none"> <li>School-Based Time (150) Preparation Time</li> </ul>	<b>P.M.</b> <ul style="list-style-type: none"> <li>School-Based Time (150) Preparation Time</li> </ul>	<b>P.M.</b> <ul style="list-style-type: none"> <li>School-Based Time (150) Preparation Time</li> </ul>

**Note:**

• **Months Without Staff Development Days:** September, December, or April  
 • **CUPE 3766:** CUPE 3766: Special Education Assistants, Teacher Associates, Developmental Classroom Assistants, Interpreters, Structured Learning Assistants, Food Services Assistants, Science Assistant, Community School Nutrition Coordinators and Food Service Technicians are scheduled to work 192 days. These classifications are not required to work the June 30 Staff Development Day. Administrative Assistants, Clerical Assistants, Resource Centre Assistants, and Braillists are scheduled to work 194 days. These classifications will be required to work on all Staff Development Days with 2 minutes a day added to their work schedules.

OCTOBER 7	OCTOBER 21	NOVEMBER 14	JANUARY 16	FEBRUARY 10
<b>A.M.</b> <ul style="list-style-type: none"> <li>Staff Meeting (80)</li> <li>School-Based In-Service (70)</li> </ul> <b>P.M.</b> <ul style="list-style-type: none"> <li>System In-Service (75) Division Priority In-Service</li> <li>Preparation Time (75)</li> </ul>	Convention	<b>A.M.</b> <ul style="list-style-type: none"> <li>System In-service (45) Diversity Training</li> <li>Staff Meeting (75)</li> <li>School-Based In-Service (30)</li> </ul> <b>P.M.</b> <ul style="list-style-type: none"> <li>Opportunity to Participate in Communities of Practice (optional)</li> <li>Preparation Time (150)</li> </ul>	<b>A.M.</b> <ul style="list-style-type: none"> <li>Staff Meeting (80)</li> <li>Preparation Time (70)</li> </ul> <b>P.M.</b> <ul style="list-style-type: none"> <li>Preparation Time (150)</li> </ul>	<b>A.M.</b> <ul style="list-style-type: none"> <li>Staff Meeting (80)</li> <li>School-Based In-Service (70)</li> </ul> <b>P.M.</b> <ul style="list-style-type: none"> <li>Preparation Time (150)</li> </ul>
MARCH 17	MAY 1	JUNE 16	JUNE 29	JUNE 30
<b>A.M.</b> <ul style="list-style-type: none"> <li>System Inservice (45) Diversity Training</li> <li>Staff Meeting (75)</li> <li>Preparation Time (30)</li> </ul> <b>P.M.</b> <ul style="list-style-type: none"> <li>System In-Service (75) Division Priority In-Service</li> <li>Preparation Time (75)</li> </ul>	<b>A.M.</b> <ul style="list-style-type: none"> <li>Staff Meeting (80)</li> <li>School-Based In-Service (70)</li> </ul> <b>P.M.</b> <ul style="list-style-type: none"> <li>Opportunity to Participate in Communities of Practice (optional)</li> <li>Preparation Time (150)</li> </ul>	<b>A.M.</b> <ul style="list-style-type: none"> <li>Staff Meeting (80)</li> <li>Preparation Time (70)</li> </ul> <b>P.M.</b> <ul style="list-style-type: none"> <li>Preparation Time (150)</li> </ul>	<b>A.M.</b> <ul style="list-style-type: none"> <li>Staff Meeting (80)</li> <li>Preparation Time (70)</li> </ul> <b>P.M.</b> <ul style="list-style-type: none"> <li>Preparation Time (150)</li> </ul>	<b>A.M.</b> <ul style="list-style-type: none"> <li>School-Based Time (150) Planning, Orientation, &amp; Administration</li> </ul> <b>P.M.</b> <ul style="list-style-type: none"> <li>School-Based Time (150) Preparation Time</li> </ul>

The total minutes allocated to the 3.0 School-Based Days (in red) must adhere to the following guidelines as negotiated in the LINC Agreement:

- First Two Days (prep time) = 450 minutes
- Last Day (prep time) = 150 minutes

The total minutes allocated across the 9.0 Elementary School Staff Development Days (not in red) must adhere to the following guidelines as negotiated in the LINC Agreement:

- Staff Meetings = 720 minutes
- School-Based In-Service = 300 minutes
- System-In-Service = 300 minutes
- Preparation Time = 1380 minutes

**Progress Reporting Timeline**

Conference Option 1

Fall Conference – Two Way – Sept 26 to Oct 7

Spring Conference – Three Way – Jan 30 to Feb 10

Conference Option 2

Fall Conference – Two Way – November 7-18

Spring Conference – Three-Way – March 6-17

Progress Report #1 Cut Off Date – January 23 (11pm)

Progress Report #1 Issued – January 27

(January 27 and 30 for K)

Progress Report #2 Cut Off Date – June 22 (11pm)

Progress Report #2 Issued – June 28

(June 27 and 28 for K)

Prek First Day with Students – September 12

Prek Last Day with Students – June 20

Prek Progress Report #2 Cut Off – June 16

Prek Progress Report #2 Issued – June 20