

2023-2024 High School Staff Development Days (August 18, 2023)

AUGUST 29	AUGUST 30	AUGUST 31	SEPTEMBER 1
A.M. <ul style="list-style-type: none"> School-Based Time (150) Planning, Orientation, & Administration ~ Director Address & Division/Strategic Vision 	A.M. <ul style="list-style-type: none"> System In-service (30) Autism Strategy Staff Meeting & P.D. <i>LLGG Learning, Sharing, and Collaborating</i> 	A.M. <ul style="list-style-type: none"> System In-service (30) Cyber-Security Staff Meeting & P.D. 	A.M. <ul style="list-style-type: none"> Staff Meeting & P.D. / Role Specific Opportunities
P.M. <ul style="list-style-type: none"> School-Based Time (150) Planning, Orientation, & Administration 	P.M. <ul style="list-style-type: none"> School-Based Time (150) Preparation Time / Role Specific Opportunities 	P.M. <ul style="list-style-type: none"> School-Based Time (150) Preparation Time / Role Specific Opportunities 	P.M. <ul style="list-style-type: none"> Staff Meeting & P.D. / Role Specific Opportunities

SEPTEMBER	OCTOBER 10	OCTOBER 23	NOVEMBER 10	DECEMBER
X	A.M. <ul style="list-style-type: none"> Staff Meeting & P.D. <p>P.M. <ul style="list-style-type: none"> System In-Service (75) LLGG (Continued) Staff Meeting & P.D. / Role Specific Opportunities </p>	A.M. <ul style="list-style-type: none"> Convention <p>P.M. <ul style="list-style-type: none"> Convention / Role Specific Opportunities </p>	A.M. <ul style="list-style-type: none"> System In-service (45) Diversity Staff Meeting & P.D. <p>P.M. <ul style="list-style-type: none"> Staff Meeting & P.D./ Role Specific Opportunities Communities of Practice </p>	X
JANUARY 31	FEBRUARY 1	MARCH 11	APRIL	MAY 10
A.M. <ul style="list-style-type: none"> Preparation Time (150) <p>P.M. <ul style="list-style-type: none"> Preparation Time (150) </p>	A.M. <ul style="list-style-type: none"> Staff Meeting & P.D./ Role Specific Opportunities <p>P.M. <ul style="list-style-type: none"> Staff Meeting & P.D./ Role Specific Opportunities </p>	A.M. <ul style="list-style-type: none"> Staff Meeting & P.D. <p>P.M. <ul style="list-style-type: none"> System In-Service (75) LLGG (Continued) Staff Meeting & P.D. / Role Specific Opportunities </p>	X	A.M. <ul style="list-style-type: none"> System In-service (45) Diversity Staff Meeting & P.D. <p>P.M. <ul style="list-style-type: none"> Staff Meeting & P.D./ Role Specific Opportunities Communities of Practice </p>
JUNE 25	JUNE 26	JUNE 27	JUNE 28	
A.M. <ul style="list-style-type: none"> Promotion Conferences <p>P.M. <ul style="list-style-type: none"> Promotion Conferences </p>	A.M. <ul style="list-style-type: none"> Strategic Plan Support & P.D. / Role Specific Opportunities <p>P.M. <ul style="list-style-type: none"> Strategic Plan Support & P.D. / Role Specific Opportunities </p>	A.M. <ul style="list-style-type: none"> Strategic Plan Support & P.D. <p>P.M. <ul style="list-style-type: none"> Strategic Plan Support & P.D. / Role Specific Opportunities </p>	A.M. <ul style="list-style-type: none"> School-Based Time (150) Planning, Orientation, & Administration <p>P.M. <ul style="list-style-type: none"> School-Based Time (150) Planning, Orientation, & Administration / Role Specific Opportunities </p>	

The total minutes allocated to the 3.0 School-Based Days (in red) must adhere to the following guidelines as negotiated in the LINC Agreement:

- First Two Days (prep time) = 300 minutes
- End of Semester I (prep time) = 300 minutes

Progress Reporting Timeline

Semester I (90 days):

- October 27 – 1st Reporting Period
- November 1 – 3-Way Conferences
- December 1 – 2nd Reporting Period
- February 1 – Final Reporting Period

Semester II (88 days):

- March 21 – 1st Reporting Period
- March 27 – 3-Way Conferences
- May 6 – 2nd Reporting Period
- June 26 – Final Reporting Period

Final Assessment and Credit Recovery Schedule

Semester I

- January 25, January 26, January 29, and January 30

Semester II

- June 19, June 20, June 21, and June 24

- SUN: SUN not required to work on October 23 and June 28.
- CUPE 3766: Special Education Assistants, Teacher Associates, Developmental Classroom Assistants, Interpreters, Structured Learning Assistants, Food Services Assistants, Science Assistants, Community School Coordinators, and Food Service Technicians are not required to work on June 28. Administrative Assistants, Clerical Assistants, Resource Center Assistants, and Braillists are required to work all days.

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Role Specific Opportunities: Training, Recertification, and In-Service

Date	Meeting and In-Service	Time of Day	Role
August 29	N/A	N/A	N/A
August 30	N/A	N/A	N/A
August 31	+ Administrative Assistant In-Service (A. Kuntz)	One-Half Day (PM)	HS Only – Administrative Assistants and Clerical Assistants
	++ PART Participant Training (R. Lowe)	One Half-Day (PM)	Staff that Directly Support Students
September 1	++ Standard First Aid Training (R. Lowe)	One Full Day	Teachers, Educational Assistants, Teacher Associates, Administrative Assistants, and Facilities
	++ TLR Participant Training (R. Lowe)	One Half-Day	Intensive Support Program SEA2/DC Assistants Staff
	++ PART Participant Training (R. Lowe)	One Half-Day	Staff that Directly Support Students
	+ Facility In-Service (J. Kleisinger)	One Hour (PM)	Facilities
October 10	N/A	N/A	N/A
October 23	+ Convention	One-Half Day (AM)	Staff
	+ Educational Assistant and Teacher Associate In-Service (A. Balkwill)	One-Half-Day (PM)	Educational Assistants and Teacher Associates
	+ Resource Center Assistant In-Service (J. Redekopp)	One-Half-Day (PM)	Resource Center Assistants (Library Technicians invited)
	+ Nutrition and Food Services In-Service (J. Redekopp)	One-Half Day (PM)	Nutrition Coordinators, Food Services Assistants and Food Services Technicians
	+ Science Technician In-Service (J. Redekopp)	One-Half-Day (PM)	Science Technicians
	+ Brailist In-Service (A. Balkwill)	One Half-Day (PM)	Brailists
November 10	+ Educational Assistant and Teacher Associate In-Service (A Balkwill)	One-Half-Day (PM)	Educational Assistants and Teacher Associates
	+ Resource Center Assistant In-Service (J. Redekopp)	One-Half-Day (PM)	Resource Center Assistants (Library Technicians invited)
	+ Interpreter In-Service (A. Balkwill)	One-Half Day (PM)	Interpreters
	+ Nutrition and Food Services In-Service (J. Redekopp)	One-Half Day (PM)	Nutrition Coordinators, Food Services Assistants and Food Services Technicians
	+ Science Technician In-Service (J. Redekopp)	One-Half-Day (PM)	Science Technicians
	+ Facility In-Service (J. Kleisinger)	One Hour (PM)	Facilities
HS Only - January 31	N/A	N/A	N/A
HS Only – February 1 <i>* Permission to miss Staff Meeting if attendance required</i>	++ Standard First Aid Training (R. Lowe)	One Full Day	HS Only – Teachers, Educational Assistants, Teacher Associates, Administrative Assistants, and Facilities
	++ TLR Participant Training (R. Lowe)	One Half-Day	HS Only – Intensive Support Program SEA2/DC Assistants Staff
	++ PART Participant Training (R. Lowe)	Flexible Half-Days (AM and/or PM)	HS Only – Staff that Directly Support Students
March 11	+ Administrative Assistant In-Service (A. Kuntz/E. VanDusen)	One-Half-Day (PM)	Administrative Assistants and Clerical Assistants
	+ Facility In-Service (J. Kleisinger)	One Hour (PM)	Facilities
May 10	+ Educational Assistant and Teacher Associate In-Service (A. Balkwill)	One-Half-Day (PM)	Educational Assistants and Teacher Associates
	+ Resource Center Assistant In-Service (J. Redekopp)	One-Half-Day (PM)	Resource Center Assistants (Library Technicians invited)
	+ Nutrition and Food Services In-Service (J. Redekopp)	One-Half Day (PM)	Nutrition Coordinators, Food Services Assistants and Food Services Technicians
	+ Science Technician In-Service (J. Redekopp)	One-Half-Day (PM)	Science Technicians
	+ Nurse Therapist In-Service (A. Balkwill)	One Half-Day (PM)	Nurse Therapists
	+ Administrative Assistant In-Service (A. Kuntz/E. Van Dusen)	One-Half-Day (PM)	Administrative Assistants and Clerical Assistants
	+ Facility In-Service (J. Kleisinger)	One Hour (PM)	Facilities
ES Only – June 14	+ Orientation and Mobility Specialist (A/ Balkwill)	One-Half Day (PM)	Orientation and Mobility Specialists
HS Only – June 25	N/A	N/A	N/A
HS Only – June 26 <i>* Permission to miss Staff Meeting if attendance required</i>	++ Standard First Aid Training (R. Lowe)	One Full Day	HS Only – Teachers, Educational Assistants, Teacher Associates, Administrative Assistants, and Facilities
	++ TLR Participant Training (R. Lowe)	One Half-Day	HS Only – Intensive Support Program SEA2/DC Assistants Staff
	++ PART Participant Training (R. Lowe)	Flexible Half-Days (AM and/or PM)	HS Only – Staff that Directly Support Students
June 27	N/A	N/A	N/A
June 28	N/A	N/A	N/A

+ Single Offering Attendance Required

++ Multiple Offerings Attendance by Registration

Additional Role Specific In-Service options will be provided to ensure Staff have access to professional development as needed when Role-Specific Activities, Meetings & In-Service have not been assigned or scheduled