2026-2027 Elementary School Staff Development (Last June 15, 2027)

AUGUST 27	AUGUST 28	AUGUST 31	SEPTEMBER 1
A.M. • Director Address & Strategic Vision (60) • Planning, Orientation, & Administration (100)	**A.M. School Group A (List TBD)** Early Learning (PK-K), Literacy (1-3), Numeracy (4-8) (90), and PART L3 In-Person (160) **Division PD or CofP Opportunity ~ Remaining Staff* **A.M. School Group B (List TBD)** Preparation Time (160)	A.M. • Engagement (PK-8) (60) • School Planning (100)	A.M. • Indigenous Education (PK-8) (30) • Assessment (PK-8) (30) • Role Specific Opportunities • School Planning (100)
P.M. • Role Specific Opportunities • Cyber Security (30) • Preparation Time (130)	**P.M. School Group A (List TBD)** Role Specific Opportunities Preparation Time (160) **P.M. School Group A (List TBD)** Role Specific Opportunities Early Learning (PK-K), Literacy (1-3), Numeracy (4-8), and PART L3 In-Person (160) **Division PD or CofP Opportunity ~ Remaining Staff*	P.M. • Role Specific Opportunities • Preparation Time (160)	P.M • Role Specific Opportunities • School Planning (50) • Preparation Time (110)

OCTOBER 9	OCTOBER 26	NOVEMBER 20	JANUARY 18 – ES ONLY/FLEX
A.M. • Early Learning (PK-K), Literacy (1-3), Numeracy (4-8) (90) and PART L3 In-Person (160) • Preparation (70) P.M • Role Specific Opportunities • School Planning (160)	A.M. • Convention P.M. • Role Specific Opportunities • Convention	A.M. • Diversity, Equity, and Inclusion (PK-8) (60) • Engagement (PK-8) (30) • School Planning (70) P.M. • Role Specific Opportunities • Communities of Practice • Preparation Time (160)	A.M. • Role Specific Opportunities • Preparation Time (160) P.M. • Role Specific Opportunities • Preparation Time (160)

MARCH 15 – ES ONLY	MAY 21	JUNE 14 – ES ONLY	JUNE 28	JUNE 29
A.M. • Early Learning (PK-K), Literacy (1-3), Numeracy (4-8) (90) and PART L3 In-Person (160) • Preparation (70) P.M • Role Specific Opportunities • School Planning (160)	A.M. • Engagement (PK-8) (30) • School Planning (130) P.M. • Role Specific Opportunities • Communities of Practice • Preparation Time (160)	A.M. • Role Specific Opportunities • Preparation Time (160) P.M. • Role Specific Opportunities • Preparation Time (160)	A.M. • Role Specific Opportunities • School Planning (160) P.M. • Role Specific Opportunities • Preparation Time (160)	A.M. • Planning, Orientation, & Administration (110) • Preparation (50) P.M. • Role Specific Opportunities • Transition (60) • Preparation (100)

Legend
- Blue (highlighting) ~ Division Planning and Support – Do Not Move
- Yellow (highlighting) ~ Role Specific Opportunities (refer to page 2)
- Red (font and cells) ~ Do Not Move

Note:
- SUN: SUN not required to work on October 9, 2026, and June 29, 2027.
- CUPE 3766: Special Education Assistants, Teacher Associates, Developmental Classroom Assistants, Interpreters, Structured Learning Assistants, Food Services Assistants, Science Assistants, Community School Coordinators, and Food Service Technicians are not required to work on June 29, 2027. Administrative Assistants, Clerical Assistants, Resource Center Assistants, and Brailists are required to work all days.

The total minutes allocated to the 3.0 School-Based Days (in red) must adhere to the following guidelines as negotiated in the LINC Agreement:

- First Two Days (prep time) = 450 minutes
- Last Day (prep time) = 150 minutes

The total minutes allocated across the 9.0 Elementary School Staff Development Days (not in red) must adhere to the following guidelines as negotiated in the LINC Agreement:

- System In-Service, School-Based In-Service, and Staff Meetings = 1500 minutes
- Preparation Time = 1380 minutes

Progress Reporting Timeline

Conferences
Fall Conference – Three-Way – November 30-Dec 7
Spring Conference – Three-Way – April 12-19

Progress Report #1
Target date for the report card templates to open in Edsby- January 5
Available to Submit for Principal Review – January 18
Entry Cut-Off (11PM) – January 20
Principal Review Cut-Off (10AM) – January 22
Revision Cut-Off (10AM) – January 26
Available for Printing (10AM) – January 27
Issue KA to Gr8 – January 29
Issue Prek and KB– January 28

Progress Report #2
Target date for the report card templates to open in Edsby- May 20
Available to Submit for Principal Review – June 14
Entry Cut-Off Prek (11PM) – June 14
Issue Prek – June 16
Entry Cut-Off (11PM) – June 17
Principal Review Cut-Off (10AM) – June 21
Revision Cut-Off (10AM) – June 22
Available for Printing (10AM) – June 23
Issue KB – June 24
Issue KA to Gr8 – June 25

Prek First Day with Students – September 14
Prek Last Day with Students – June 16

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Role Specific Opportunities: Training, Recertification, and In-Service

Date	Meeting and In-Service	Time of Day	Role
August 27	N/A	N/A	N/A
August 28	++ EA Success Bridge (A Balkwill)	One Full Day	CUPE 3766 Success Bridge Educational Assistants
	+ SUN Staff (A. Balkwill)	One Half-Day (TBD)	Full-time and Casual Nurses
August 31	++ PART Participant Training L3 In-Person (R. Lowe)	One Half-Day (AM or PM)	Staff that Directly Support Students
	++ CUPE 3766 PD (A. Balkwill)	One Half-Day (PM)	Various CUPE 3766 Staff – Topics will be communicated
September 1	++ Standard First Aid Training (R. Lowe)	One Full Day	Teachers, Educational Assistants, Teacher Associates, Administrative Assistants, and Facilities
	++ TLR Participant Training (R. Lowe)	One Half-Day (AM or PM)	Staff that transfer, lift, or reposition objects or persons
	++ PART Participant Training L3 In-Person (R. Lowe)	One Half-Day (AM or PM)	Staff that Directly Support Students
	+ Facility In-Service (S. Saxby)	One Hour (PM)	Facilities
October 9	++ CUPE 3766 PD (A. Balkwill)	One Half-Day (PM)	Various CUPE 3766 Staff – Topics will be communicated
	++ TLR Train the Trainer Training (R. Lowe)	One Day	Staff that transfer, lift, or reposition objects or persons
	++ TLR Participant Training (R. Lowe)	One Half-Day (AM or PM)	Staff that transfer, lift, or reposition objects or persons
October 26	+ Convention	One-Half Day (AM)	Staff
November 20	++ CUPE 3766 PD (A. Balkwill)	One Half-Day (PM)	Various CUPE 3766 Staff – Topics will be communicated
	+ Community Coordinator In-Service (J. Redekopp)	One-Half-Day (AM)	ES Only – Community Coordinators
	+ Nutrition and Food Services In-Service (D. Exner)	One-Half Day (AM or PM)	Nutrition Coordinators, Food Services Assistants and Food Services Technicians
	+ Administrative Assistant In-Service (A. Kuntz/J. Blythe/E. Van Dusen)	One-Full Day	Administrative Assistants and Clerical Assistants
	+ Facility In-Service (S. Saxby)	One Hour (PM)	Facilities
	++ TLR Participant Training (R. Lowe)	One Half-Day (AM or PM)	Staff that transfer, lift, or reposition objects or persons
ES Only – January 18 FLEX	++ PART Participant Training – Online Component L1, L2, L3 (R. Lowe)	One Half-Day (AM or PM)	ES Only – Non-STF Staff
	+ Community Coordinator In-Service PART Participant Training – See Above	One Half-Day (AM or PM)	ES Only – Community Coordinators
	+ Nutrition and Food Services PART Participant Training – See Above	One-Half Day (AM or PM)	Nutrition Coordinators, Food Services Assistants and Food Services Technicians
March 15 – ES Only	+ Facility In-Service (S. Saxby)	One Hour (PM)	Facilities
	++ TLR Participant Training (R. Lowe)	One Half-Day (Am or PM)	Staff that transfer, lift, or reposition objects or persons
May 21	++ CUPE 3766 PD (A. Balkwill)	One-Half Day (PM)	Various CUPE 3766 Staff – Topics will be communicated
	+ Community Coordinator In-Service (J. Redekopp)	One-Half-Day (AM)	ES Only – Community Coordinators
	+ Nutrition and Food Services In-Service (D. Exner)	One-Half Day (AM or PM)	Nutrition Coordinators, Food Services Assistants and Food Services Technicians
	+ Administrative Assistant In-Service (A. Kuntz/J. Blythe/E. Van Dusen	One-Half-Day (PM)	ES Only – Administrative Assistants and Clerical Assistants
	+ Facility In-Service (S. Saxby)	One Hour (PM)	Facilities
ES Only – June 14	N/A		
June 28	++ Standard First Aid Training (R. Lowe)	One Full Day	Teachers, Educational Assistants, Teacher Associates, Administrative Assistants, and Facilities
June 29	N/A	N/A	N/A

+ Single Offering Attendance Required
++ Multiple Offerings Attendance by Registration
Additional Role Specific In-Service options will be provided to ensure Staff have access to professional development as needed when Role-Specific Activities, Meetings & In-Service have not been assigned or scheduled
Permission to miss Staff Meeting and School-Based In-service if attendance is required

On dates when system training is not provided, please work with your principal regarding work assigned in alignment with respective job descriptions.